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CENTRAL INTELLIGENCE GROUP

Personnel and Administration Branch

Finance Division

Special Funds Section

The Special Funds Section handles all special funds (confidential funds) for the Agency, including the receipt, custody, use of and accounting for such funds, both within and outside of the Continental limits of the United States.

Personal Services

Positions

Manyears

Amount

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CENTRAL INTELLIGENCE GROUP

SPECIAL FUNDS SECTION

OFFICE OF THE CHIEF

Provides executive and administrative direction for all special funds functions, both foreign and domestic.

Monetary

Creates and maintains all Special Funds balances abroad; maintains liaison with U.S. Treasury.

Accounting

Maintains permanent accounting records for Washington and field offices; prepares and submits required financial reports.

Disbursing

Maintains liaison with all operating units of the Agency; disburses funds for confidential activities.

Payroll

Prepares payrolls both foreign and domestic; effects salary payments; maintains leave records.

Registry

Collects all file material pertaining to Special Funds activities - both foreign and domestic; maintains cable files; handles pouch material for Section.

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